



## St. John UMC Leadership Board Meeting

Date & Time:	Sunday, August 27, 2023, 12:30 p.m.
Location:	St. John UMC room 108
Pastors in attendance:	Rev. Jenny Anderson
Leadership Board in attendance:	Charles Dixon (Chair), Rich Bias (Finance Committee Chair), Sawyer Branham (Finance Committee & Young Adult Representative), Tonya Currier (by Zoom/Meet) (Staff Parish Relations & Annual Conference Representative), Jim Garvey (Resident Storyteller), Stephanie Quattlebaum (Mission and Ministries Representative), Allen Smith (Staff Parish Relations & Lay Leader), Warren Spooner (Trustees Chair), Sarah Thomas (Trustees), Georgia Vesely (Finance Committee), Alison Wright (Council Secretary), Marie Young (Staff Parish Relations)
Church members/staff:	<p>Absent: none</p> <p>none</p>

### Agenda Details:

- I. Opening (1 min) –The board was welcomed and the meeting began at 12:28 p.m. since all members were present and ready. An opening prayer was said.
- II. Spiritual Formation (24 mins) – Each Board member shared how they had seen God this week.
- III. Leadership Equipping (0 mins) – It was shared that the Guiding Principles are complete for this year. They need to be printed, and they will be revisited by next year's Board.
- IV. Review of New People (14 mins) –
  - a. It was shared that one of the St. John Towers residents joined the church. Additionally, two clergy members will join St. John since the churches that held their orders disaffiliated.
  - b. The Lighthouse Congregation Training was held at St. John yesterday. Six members attended from St. John. St. John has one more step to complete (online), and it will be the Lighthouse Congregation in the Augusta area. There are plans for more training in 2024.

- V. Goal Review and Accountability (7 mins) –
- a. The wedding policy has been updated and will be brought to the Board at next month's meeting.
  - b. The 225 letter is moving forward and will be in the mail in the next week or so.
  - c. Important dates
    - i. Monday, October 23 Charge Conference at Marvin UMC. Therefore, the October Leadership Board meeting needs to be before October 23.
    - ii. October - An All Saints Collective (ASC) Bible Study will be held at St. John beginning in October. This is part of the grant that the ASC received. Also as part of that grant, members are taking part in cultural intelligence training.
- VI. Packet and Consent Calendar Items (2 min) – The items were reviewed. The minutes from the June meeting (there was no July meeting) were brought before the Board. The Board unanimously approved the minutes from the June meeting.
- VII. Generative and Strategic Work (63 mins)
- a. Trustees (9 mins) – Trustees recently met by Zoom. They looked at remaining funds, available endowment funds, and upcoming goals, and they determined the goal for available money is to take care of the building (for example, the roof). A committee will need to be formed to secure funding for the Mead House since we don't have the needed finances through the church. It was also reported that The Towers/Wesley Woods has agreed to pay \$10,000 and then discontinue using the church parking lot. We offered to let visitors of residents and night staff park in the church lot, and The Towers/Wesley Woods accepted. It was mentioned that there are a number of light bulbs out in the Sanctuary. The goal is to have them replaced by Christmas Eve.
  - b. Finance (32 mins) – Work is being done toward securing Employee Retention Credit money. He then brought the following motions for Board approval.
    - i. Schedule for 2024 Budget Development – It was noted that it is an aggressive schedule but allows for having a budget amount before pledge cards and allows for approving next year's budget in December. After consideration, the Board voted and unanimously approved the proposed schedule, the goal of approving the budget in December, and the recommended budget areas assigned to Board members for completion and return to the Finance Chair.
    - ii. Approve transfer of Petty Cash funds into Contribution Savings and ending use of Petty Cash – The Board voted and approved this unanimously.
    - iii. Approve transferring Minter Sunday School funds to Operating Reserves, UMM SS funds to UMM Scholarship Fund, and Pastor's Discretionary checking account to Pastor's Discretionary Reserve Fund and closing those three South State Bank accounts. The Board discussed and considered any possible desires of the Sunday School class/groups. It was said, on behalf of Sunday School classes, that classes have a life cycle, and he said the Minter class intended the money to benefit the church. The Board approved this unanimously.
    - iv. Approve transferring Misfits and Pacesetter funds to Operating Funds Reserve. The Board approved this unanimously.
    - v. Establishment of four "church" credit cards through the United Methodist Connectional Federal Credit Union, and closing of the credit card account

at South State Bank which has a \$99 annual fee and inadequate credit limits. A question was asked about a fee with the UM Connectional FCU, and Rich said there is no fee as long as we stay current. The Board voted and approved this unanimously. This ended the Finance motions for Board approval.

- vi. The board was asked for any questions on the financial reports and shared that he may try to simplify the reports going forward.
- vii. It was shared that information from the Endowment Team will come to the Leadership Board for review and approval before the Charge Conference in October.

c. SPR (22 mins) –

- i. The Leadership Board was asked to host the November 15 Thanksgiving Wednesday Night Dinner.
- ii. The Personnel Manual and Employee Handbook are updated as of 8/23.
- iii. Proposed Ministry Teams for 2023-2024 were shared. The Board discussed, and Sawyer will reorganize the document to reflect the teams' connections to ministry areas. The updated document will be sent to the Board.
- iv. It was noted that the minutes from the April Board meeting are not on the church website. The church board and staff had been in communication about this, and going forward the office administrator will be notified after minutes are approved to get them on the website.

VIII. Communication (2 mins) – The business that took place at today's meeting was reviewed. There was also discussion about adding a link in the e-newsletter to access the Leadership Board Meeting Minutes on the website. There will be a Service of Hope and Healing on September 17 for those who have been affected/displaced by recent church disaffiliations.

IX. Next Meeting (1 min) – The next Leadership Board meeting will be on September 24 at 12:15 p.m.

X. Closing (1 min) – A closing prayer was said, and the meeting was adjourned.